1E31

1E3104

B.Tech. I-Sem. (Main/Back) Exam. - 2024

1FY1-04 / Communication Skills

Time : 3 Hours **Maximum Marks : 70**

Instructions to Candidates :

Attempt all ten questions from Part A, five questions out of seven questions from Part B and three questions out of five questions from Part C.

Schematic diagrams must be shown wherever necessary. Any data you feel missing suitably be assumed and stated clearly. Units of quantities used/ calculated must be stated clearly. Use of following supporting material is permitted during examination.

(Mentioned in form No.205)

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1. ..... 2. .....

PART-A

(Answer should be given upto **25** words only)

All questions are compulsory

[10x2=20]

Q.1. Name the author of the short story "The Luncheon".

Q.2. Give the main similarities between Formal and Informal Communications.

Q.3. Mention two implications of Communication Gap.

Q.4. How do you categorize different types of Reported Speech? Give one example of each type.

Q.5. Name the various types of Conjunctions, giving suitable example of each type.

Q.6. What are the 4 types of Business Letters?

Q.7. What is the meaning of resume?

Q.8. What is the theme of the poem "No Men Are Foreign"?

Q.9. What do you know about the vision, Rabindranath Tagore had for a free and sovereign country?

Q.10. Mention the Divisions of Human Communication in short.

PART-B

(Analytical / Problem solving questions)

Attempt **any five** questions

[5x4=20]

Q.1. Change the sentences into indirect speech :

(i) "I worked as a waiter before becoming a chef," he said.

(ii) "I had a headache yesterday," she said.

(iii) "Don't play in the dark, boys," the teacher said.

(iv) "Where do you stay?" she asked him.

(v) "Have you got a mobile?" she says to her friend.

(vi) "Have you been to Jaipur before?" said the interviewer.

(vii) The beggar said, "Please help me".

(viii) The manager said to his secretary, "Would you mind coming early tomorrow?"

Q.2. Fill in the blanks :

(i) If it had rained, you _____ (wet).

(ii) I would have believed you, if _____ (lie, not) to me before.

(iii) If I study hard, I _____ (ace) this test.

(iv) If the weather _____ (be) good, our crops will flourish.

(v) If it rains on Saturday, the picnic _____ (be) cancelled.

(vi) If the weather is nice, the children usually _____ (walk) to school.

(vii) If you get a final mark of less than 80%, you _____ (pass, not) the level.

(viii) If I hadn't come to the USA to study, I _____ (make, not) so many friends from other countries.

Q.3. You are Vinod/Vinita of Rajasthan Technical University, Kota. Recently, your institute celebrated its Silver Jubilee. Write a report in 150-200 words for your magazine describing the various programmes arranged in your institute for the celebration.

Q.4. Write a Paragraph on any one of the following : A Visit to the Book Fair or Environmental Degradation. (120 - 150 words)

Q.5. You are Sumit Sharma, a Delhi University Science graduate. You're looking for suitable work. You saw an advertisement in the Hindustan Times looking for young and vibrant fresh graduates to work as sales assistants in a reputable firm. Prepare your resume.

Q.6. Describe in detail the main theme of the poem "If" by Rudyard Kipling mentioning the need for inculcating good qualities to become a 'man'.

Q.7. Give a detailed gist of the story "How Much Land Does a Man Need?" highlighting the impact of greed on human behaviour.

PART-C

(Descriptive/Analytical/Problem solving/ Design questions)

Attempt **any three** questions

[3x10=30]

Q.1. What do you mean by Communication? What is the importance of communication in a professional career? Explain the process of communication with a suitable example.

Q.2. Explain the advantages and disadvantages of Verbal Communication in detail.

Q.3. What are Modal Verbs? How many types of modal verbs are there? Describe giving examples.

Q.4. How did the author react when he saw the girl for the first time? What do you think about the end of the story "The Night Train"?

Q.5. As the Proprietor of Fancy Garment Showroom, Kota write a business letter to M/s Jenny and Jonny about their range of teenager's wear and variety they can provide you. Invent all necessary details.

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